

# **IMPORTANT REPORTING DATES FOR GRANTEES**

## **LUPUS GRANTEE REQUIRED REPORTS:**

- 1) PROGRAM REPORT – QUARTERLY
- 2) FISCAL REPORT- QUARTERLY

## **DEMONSTRATION GRANTEES REQUIRED REPORTS:**

- 1) PROGRAM REPORT - QUARTERLY
- 2) FISCAL REPORT- QUARTERLY
- 3) EVALUATION REPORT – QUARTERLY
- 4) ANNUAL SUMMARY REPORT – ANNUAL
- 5) BIENNIAL SUMMARY REPORT – BIENNIAL
- 6) FISCAL AUDIT – BIENNIAL

## **LOCAL OFFICE OF MINORITY HEALTH GRANTEE REQUIRED REPORTS:**

- 1) PROGRAM REPORT - QUARTERLY
- 2) FISCAL REPORT- QUARTERLY
- 3) EVALUATION REPORT – QUARTERLY
- 4) ANNUAL SUMMARY REPORT – ANNUAL
- 5) BIENNIAL SUMMARY REPORT – BIENNIAL
- 6) FISCAL AUDIT – BIENNIAL

## **QUARTERLY REPORTS DUE DATES:**

### **Fiscal Year 2014**

1<sup>ST</sup> Quarter - Reporting period: (7/1/13 – 9/1/13) – Due October 15, 2013

2<sup>nd</sup> Quarter - Reporting period: (10/1/13 – 12/31/13) – Due January 15, 2014

3<sup>rd</sup> Quarter - Reporting period: (1/1/14 – 3/31/14) – Due April 15, 2014

4<sup>th</sup> Quarter – Reporting period: (4/1/14 – 6/30/14) - Due July 15, 2014

### **Fiscal Year 2015 – (Contingent upon continued funding)**

1<sup>ST</sup> Quarter - Reporting period: (7/1/14 – 9/1/14) – Due October 15, 2014

2<sup>nd</sup> Quarter - Reporting period: (10/1/14 – 12/31/14) – Due January 15, 2015

3<sup>rd</sup> Quarter - Reporting period: (1/1/15 – 3/31/15) – Due April 15, 2015

4<sup>th</sup> Quarter – Reporting period: (4/1/15 – 6/30/15) - Due July 15, 2015

## **ANNUAL SUMMARY REPORT DUE DATES:**

Annual Report – Reporting period: (7/1/13 – 6/30/14) - Due August 15, 2014

## **BIENNIAL REPORT DUE DATES: (Contingent upon continued funding)**

Biennial Summary – Reporting period: (7/1/13 – 6/30/15) – Due August 15, 2015

Fiscal Audit (program specific) – Reporting period (7/1/13 – 6/30/15) – Due Oct. 31, 2015